



April 11, 2022

To all stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communications on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report due to various reasons. We are a micro-small enterprise and we only have a headcount of 5 persons. In the last two months, we were busy preparing our 2021 financials; and submission of Q1 2022 to the municipal/local government. And as equally important is the filing of income taxes to the national government, which is due this week. In addition, there are two major national holidays this week – Holy Thursday and Good Friday, in observance of the Lenten season.

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by July 19, 2022 at the latest.

Sincerely yours,



MS. PINKY T. YEE

President & CEO



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